



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Overview and Scrutiny Committee

Date: **Monday 20 January 2020**

Time: **5.30 pm**

Place: **Chappell Room**

For any further information please contact:

Helen Lee

Democratic Services Officer

0115 901 3894

Overview and Scrutiny Committee

Membership

Chair Councillor Liz Clunie

Vice-Chair Councillor Paul Feeney

Councillor Sandra Barnes
Councillor Michael Boyle
Councillor Jim Creamer
Councillor Rachael Ellis
Councillor Andrew Ellwood
Councillor Mike Hope
Councillor Simon Murray
Councillor Marje Paling
Councillor Martin Smith
Councillor Sam Smith
Councillor Jennifer Thomas

AGENDA

Page

- 1 Apologies for Absence and Substitutions.**
- 2 To approve, as a correct record, the minutes of the meeting held on 11 November 2019** 5 - 9
- 3 Declaration of Interests.**
- 4 Programme of Portfolio Holder Attendance** 11 - 32
Report of the Democratic Services Officer.
- 5 Council Plan 2019/20: Overview of Quarter 2** 33 - 53
Report of the Director of Organisational Development and Democratic Services.
- 6 Review of Compliments and Complaints received by the Council, and the Annual Review Letter 2019 from the Local Government Ombudsman.** 55
Report of the Democratic Services Officer.
- 7 Scrutiny Work Programme** 57 - 67
Report of the Democratic Services Officer.
- 8 Reports and Notices received by the Chair of Overview and Scrutiny Committee as required under the Constitution or Law.** 69
Report of the Democratic Services Officer.
- 9 Any other item which the Chair considers urgent.**

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MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 11 November 2019

Councillor Liz Clunie (Chair)

Councillor Michael Boyle	Councillor Simon Murray
Councillor Jim Creamer	Councillor Marje Paling
Councillor Rachael Ellis	Councillor Martin Smith
Councillor Andrew Ellwood	Councillor Jennifer Thomas
Councillor Mike Hope	Councillor Paul Wilkinson

Apologies for absence: Councillor Paul Feeney, Councillor Sandra Barnes and Councillor Sam Smith

Officers in Attendance: S Palmer and H Lee

Guests in Attendance D Ellis

64 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors S Smith, S Barnes and Feeney.

65 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 30 SEPTEMBER 2019.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

66 DECLARATION OF INTERESTS.

Councillor R Ellis declared a non-pecuniary interest for the agenda item presented by Councillor D Ellis.

67 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE

Councillor D Ellis, Portfolio Holder for Public Protection attended the meeting to discuss areas of responsibility in his Portfolio and to assist members of the committee with their annual duty to examine the work of the Crime and Disorder Partnership. He gave a brief overview of all areas, and discussed in greater depth some topics of concern.

Members were informed that overall crime levels have increased by 11.2% and that domestic crime was driving this increase. Anti-Social Behaviour continues a downward trend, 2.7% over the last year. Terrorism and domestic extremism are still an issue. The recorded crime statistics for 6 months to September 2019 compared to September 2018 were discussed. Residential burglary, which includes sheds increased by 18.8%.

Local concerns, including knife crime, have been proactively addressed. This is in the main a young person, town centre issue with perpetrators known to each other. Resources have been put into the Youth Service to engage with young people to address this concern.

Fly tipping continues to be a problem; prosecutions can be taken if evidence is available. There has been no increase in tips since the County Council registration scheme.

Domestic violence is a continuing area of concern and misogyny has been adopted by the police as a hate crime.

Modern slavery is an issue and joint inspections with the city police of premises where this is prevalent, including nail bars, car washes and agriculture is undertaken.

Modern slavery can include exploitation, income deprivation, coercion and human trafficking and councillors should be aware of their role in identifying and referring victims and ensuring supply chains are free from modern slavery.

Gedling works in partnership with the neighbourhood policing team and the police response team which is now based at Jubilee House. This has improved liaison with neighbourhood wardens, who now have additional powers and use body cameras, this has increased their effectiveness.

The benefits of the Landlords Selective Licensing in Netherfield in improving the condition of rented accommodation were explained. Out of 635 rented properties in Netherfield 541 have registered, 201 have been inspected of which 159 needed essential repair with 23 requiring immediate action. The focus is currently on those land lords that have registered and action will be taken to identify those that haven't. Initiatives to improve living conditions include the employment of a Housing to Health Officer to give advice and support to secure improved housing, the Empty Homes Officer who supports people to bring back houses into use and the Disabled Facilities Grant when enables low income residents to have adaptations to help them to live at home.

The Council contributes to the South Nottinghamshire Community Safety Partnership (SNCP), playing an active role at officer and political level. Delivery is through partners at a local level. In the past CSPs had access to money, however is now having to make considerably less

money go further and it is important to keep agencies tied in to the agenda. It receives performance reports and is able to compare trends across South Nottinghamshire. The Police and Gedling Borough have differing responsibilities but where there is overlap the Crime and Disorder partnership is able to maximise benefits. The structure of the Partnership facilitates joint work and keeps partners involved, allows pooling of resources and provides mutual support and intelligence.

RESOLVED

- To thank Councillor Ellis for his presentation
- Note the report; and
- Note that Councillor V McCrossen and Gregory will be attending the next meeting to discuss their portfolios.

Councillor Thompson joined the meeting at 5.50 pm.

68

WORK PROGRAMME REPORT

CABINET RESPONSE TO THE HOUSEHOLD RECYCLING REVIEW

Members were disappointed with the response to the review.

There was a discussion regarding the clarity of leaflets, how they are distributed, the issuing of bin stickers and the layout of the domestic waste calendar.

Members decided that this was an issue that they would discuss in greater detail when the Portfolio Holder for the Environment, Councillor P Barnes, attends the committee in March.

VISITS TO CARLTON CONTACT CENTRE.

The information regarding the favoured day for opening was noted.

GEDLING HOMES RIGHT TO BUY

Members welcomed the information and asked for confirmation that any homes sold using this scheme were replaced.

EXPLANATION OF DATA TRENDS

The report explaining how trends data is interpreted was discussed. Members felt that the headings were confusing and suggested that Trend Compared to a Year Ago would be clearer if it was replaced with Trend Compared to Average of Last 4 periods or Previous 4 quarters. It was agreed that this suggestion will be forwarded to the Performance Projects Officer.

REFUSE STICKERS

This had been discussed earlier in the meeting.

SCRUTINY WORKING GROUPS

The information relating to the Executive-Scrutiny Protocol was noted. A meeting of the working group will be arranged as soon as an amended draft is ready for circulation.

It was explained that the scope for the Economic Development working group now, called The Opportunity to Intervene for Social and Economic Reasons working group, had been amended but there were not significant changes to the direction of the review. The focus on the social benefits arising from the purchase of property to improve residents quality of life was discussed and it was agreed that this criteria could also be applied to planning applications and that this was a potential area for future examination.

It was agreed that a working group would be established to take part in the consultation on the Housing Allocations Policy.

SCRUTINY IN COMMITTEE

The dates for the attendance of Portfolio Holders and the additional committee date were noted.

Councillor Ellwood left the meeting at 7:00 pm

RESOLVED to:

- I. Defer the discussion regarding the Household Recycling Review until the Portfolio Holder attends the March Committee
- II. Note the information regarding the Carlton Contact Centre and the issuing of bin stickers
- III. Request clarification regarding the replacement of properties sold under Gedling Homes Right to Buy scheme
- IV. Contact the Performance and Projects Officer regarding the suggestion for clarification of the headings of the Trends data
- V. Note the information regarding the attendance of Portfolio Holders and the additional date.

69

REPORTS AND NOTICES

Members considered a report, which had been circulated in advance of the meeting, which included information on items referred to the chair as required by the constitution.

During discussion concern was raised regarding one of the reports regarding the provision of play equipment and surface material at Carnarvon Grove. Members asked for additional information relating to this particular report and that additional information to be available for all reports at future committees.

RESOLVED to:

Request information relating the Carnarvon Grove report and clarify access to information regarding report relating to contracts.

70

ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 7.45 pm

Signed by Chair:
Date:

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Report to: Overview and Scrutiny Committee

Subject: Programme of Portfolio Holder Attendance

Date: 20 January 2020

Author: Democratic Services Officer

1. PURPOSE OF THE REPORT

- I. To consider the areas of responsibility of Councillor Gregory, Portfolio Holder for Community Development and Councillor V McCrossen, Portfolio Holder for Young People and Equalities as part of the programme of holding the Executive to account.
- II. To consider areas for discussion when Councillor Hollingsworth, Portfolio Holder for Growth and Regeneration and Councillor P Barnes, Portfolio Holder for Environment attend the committee on the 9 March.

RECOMMENDATION

The Overview and Scrutiny Committee is recommended to:

- consider, ask questions and comment on the information provided
- thank Councillors Gregory and McCrossen and other guests for their attendance
- discuss and consider areas for examination at the March Committee.

2. BACKGROUND

At the 15th July 2019 Overview and Scrutiny Committee, members agreed to continue with a programme of attendance by Portfolio Holders, and relevant

officers, at committee. Areas of performance, within each portfolio for examination, would be identified, and questions for the Portfolio Holder submitted in advance of each meeting. 'Ad hoc' questions could also be put forward at the meeting itself.

Non-executive members would also be invited to submit questions for the Portfolio Holder.

3. 2018/2019 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE

- 3.1 Councillors Gregory and McCrossen are attending the committee to give members the opportunity to examine areas of responsibility in their portfolio which includes:

Community Development Portfolio – Councillor Gregory

- Community centres
- Neighbourhood working
- Community events
- Arts and culture
- Community engagement and consultation, including liaison with the voluntary sector and Parish Councils
- Members' services, including member training and development

Young People and Equalities Portfolio - Councillor V McCrossen

- Play and events for young people
- Equalities
- Youth Council and youth mayor
- Engagement and consultation with young people
- Liaison with various bodies and agencies in relation to mental health
- Support the Deputy Leader in the development of a Social Mobility Commission and delivery of key actions
- Work with the Portfolio Holder for growth and regeneration in reducing levels of youth unemployment
- Work with the Portfolio Holder for Public Protection to reduce risk and fear of crime for young people

A customised report detailing performance outcomes for Q2 for the above portfolios is attached at **Appendix 1**.

- 3.2 Questions and areas for discussion received in advance of the committee.

- How is the Youth Council made up and are all parts of the Borough represented?

4. FUTURE PORTFOLIO HOLDER ATTENDANCE

Councillor Hollingsworth, Portfolio Holder for Growth and Regeneration and Councillor P Barnes, Portfolio Holder for Environment, will be attending the next meeting of the committee to give Members the opportunity to examine areas within their Portfolios’.

This includes:

Councillor Hollingsworth – Growth and Regeneration

- Planning policy, development management and building control
- Transportation
- Town centre management and development
- Business improvement, local business engagement, promotion and support
- Housing development
- Employment and skills

Councillor P Barnes – Environment

- Waste management and recycling
- Street cleansing
- Maintenance and development of parks, open spaces, cemeteries and allotments
- Pet cremation
- Energy management and sustainability.

Customised reports detailing performance outcomes for Q2 for the above portfolios is attached at **Appendix 2** to assist Members’ identify areas for consideration

APPENDICIES

Appendix 1: Q2 Young People and Equalities and Community Development

Appendix 2: Q2 Growth and Regeneration and Environment.




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Quarter 2 Performance Report

PI Status		Action Status		Short Term Trends	
	Alert		Cancelled		Improving
	Warning		Overdue; Neglected		No Change
	OK		Check Progress		Getting Worse
	Unknown		Not Started; In Progress		
	Data Only		Completed		




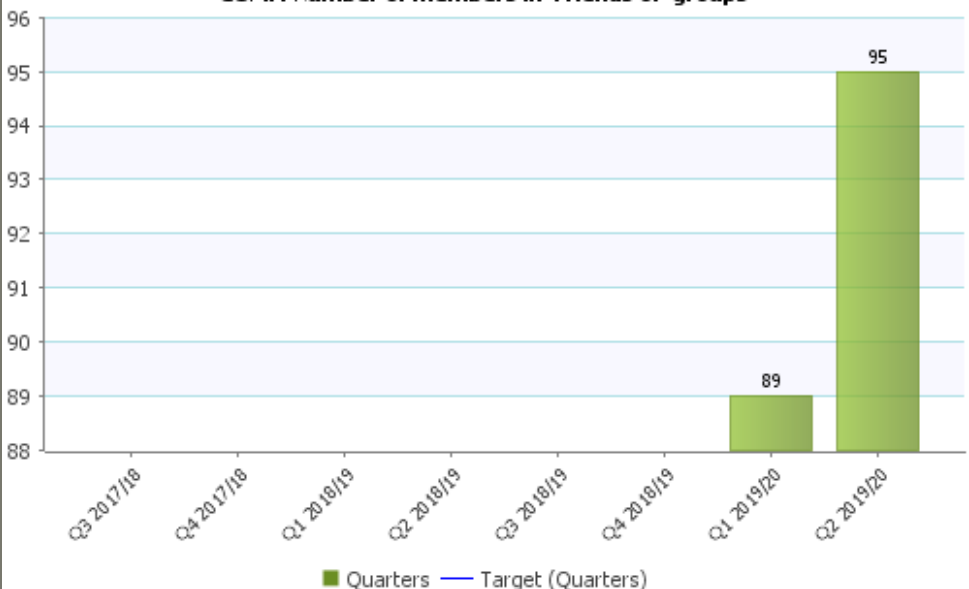
Portfolio Owners Community Development

Title	Service Area	Status	Completion Date	Progress Bar	Notes
Develop new programme of community events	Community Relations		31-Mar-2020	<div><div>49%</div></div>	
Develop volunteering policy	Community Relations		31-Mar-2020	<div><div>28%</div></div>	
Support Community Asset Transfer	Community Relations		31-Mar-2020	<div><div>39%</div></div>	
Develop, engage and support voluntary sector such as 'Friends of' groups	Community Relations		31-Mar-2020	<div><div>20%</div></div>	
Establish an inter- faith forum	Community Relations		31-Mar-2020	<div><div>9%</div></div>	
Work with the Gedling Senior's Council to inform relevant local policy and decision making	Community Relations		31-Mar-2020	<div><div>40%</div></div>	














Title	Service Area	Status	Completion Date	Progress Bar	Notes
Explore and further develop plans for the Gedling Borough Heritage Way	Community Relations		31-Mar-2020	<div><div></div></div> 24%	
Improve governance of the borough's Heritage	Community Relations		31-Mar-2020	<div><div></div></div> 0%	
Work with owners of historic assets to seek funding	Director of Health and Community Wellbeing		31-Mar-2020	<div><div></div></div> 10%	

Performance Indicators


COMi4 Number of members in 'Friends of' groups

Service Area	Parks and Street Care	Status							
Current Value	Current Target	Trend compared to last period	Trend compared to year ago						
95									
Latest Note									
Performance against target	<p>COMi4 Number of members in 'Friends of' groups</p>  <table><thead><tr><th>Quarter</th><th>Value</th></tr></thead><tbody><tr><td>Q1 2019/20</td><td>89</td></tr><tr><td>Q2 2019/20</td><td>95</td></tr></tbody></table>			Quarter	Value	Q1 2019/20	89	Q2 2019/20	95
	Quarter	Value							
Q1 2019/20	89								
Q2 2019/20	95								

Quarter 2 Performance Report




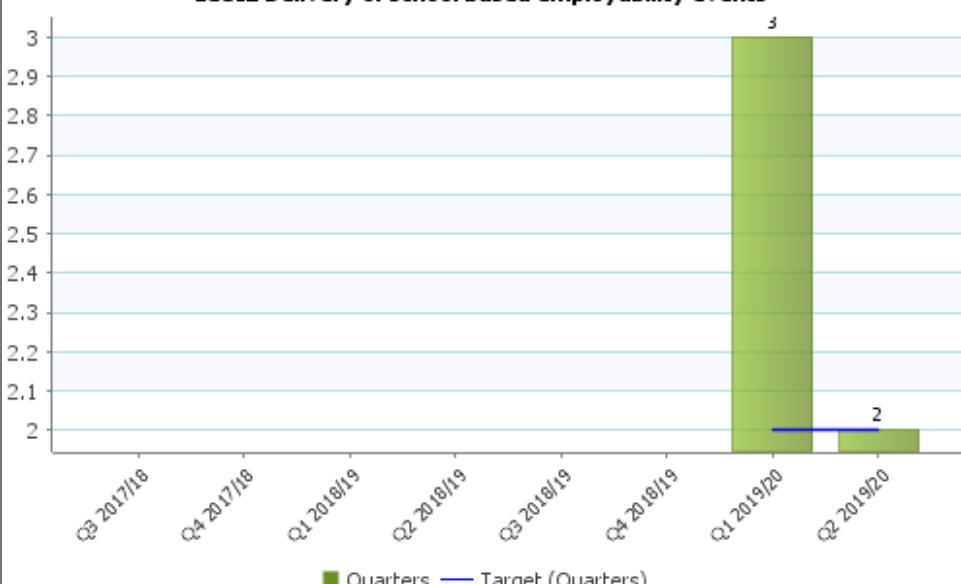
PI Status		Action Status		Short Term Trends	
	Alert		Cancelled		Improving
	Warning		Overdue; Neglected		No Change
	OK		Check Progress		Getting Worse
	Unknown		Not Started; In Progress		
	Data Only		Completed		

Portfolio Owners Young people and Equalities

Title	Service Area	Status	Completion Date	Progress Bar	Notes
Work with the Gedling Youth Council to inform relevant local policy and decision making	Community Relations		31-Mar-2020	<div><div>53%</div></div>	

Performance Indicators

ECO12 Delivery of school based employability events

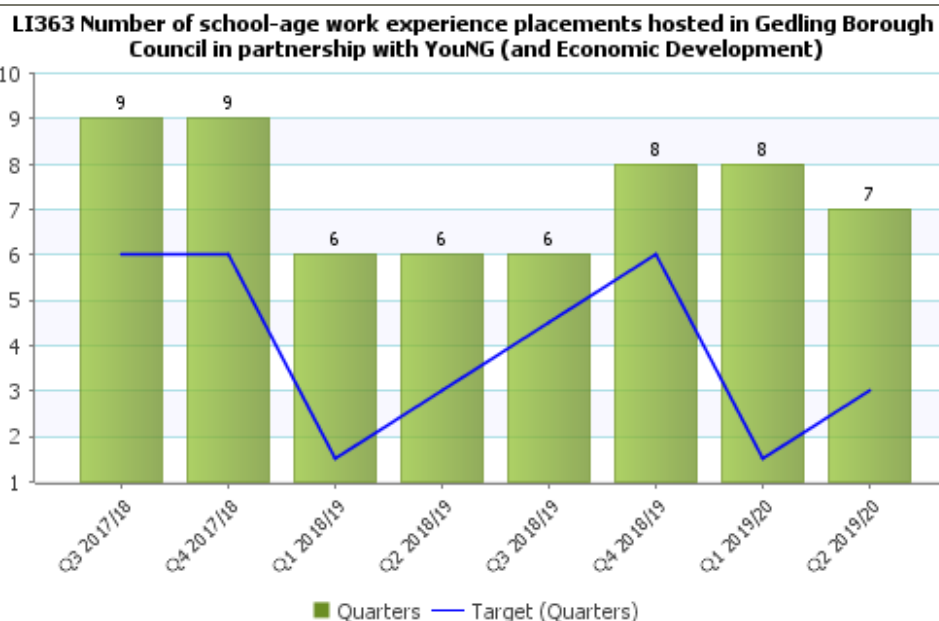
Service Area	Economic Growth and Regeneration	Status																												
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																											
2	2																													
Latest Note	There were two events during this period. These are: 9 July - Speed networking and careers fair 12 July - Speed networking and have a go event																													
Performance against target	<div>ECO12 Delivery of school based employability events</div>  <table><thead><tr><th>Quarter</th><th>Quarters</th><th>Target (Quarters)</th></tr></thead><tbody><tr><td>Q3 2017/18</td><td>0</td><td>2</td></tr><tr><td>Q4 2017/18</td><td>0</td><td>2</td></tr><tr><td>Q1 2018/19</td><td>0</td><td>2</td></tr><tr><td>Q2 2018/19</td><td>0</td><td>2</td></tr><tr><td>Q3 2018/19</td><td>0</td><td>2</td></tr><tr><td>Q4 2018/19</td><td>0</td><td>2</td></tr><tr><td>Q1 2019/20</td><td>3</td><td>2</td></tr><tr><td>Q2 2019/20</td><td>2</td><td>2</td></tr></tbody></table>			Quarter	Quarters	Target (Quarters)	Q3 2017/18	0	2	Q4 2017/18	0	2	Q1 2018/19	0	2	Q2 2018/19	0	2	Q3 2018/19	0	2	Q4 2018/19	0	2	Q1 2019/20	3	2	Q2 2019/20	2	2
Quarter	Quarters	Target (Quarters)																												
Q3 2017/18	0	2																												
Q4 2017/18	0	2																												
Q1 2018/19	0	2																												
Q2 2018/19	0	2																												
Q3 2018/19	0	2																												
Q4 2018/19	0	2																												
Q1 2019/20	3	2																												
Q2 2019/20	2	2																												

LI363 Number of school-age work experience placements hosted in Gedling Borough Council in partnership with YouNG (and Economic Development)

Service Area	Organisational Development	Status	✓
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
7	3	↓	—

Latest Note

Performance against target










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Quarter 2 Performance Report



PI Status		Action Status		Trends	
	Alert		Cancelled		Improving
	Warning		Overdue; Neglected		No Change
	OK		Check Progress		Getting Worse
	Unknown		Not Started; In Progress		
	Data Only		Completed		

Portfolio Owners Growth and Regeneration

Title	Service Area	Status	Completion Date	Progress Bar	Notes
Facilitate developers to construct more homes including homes for first time buyers and elderly persons housing	Planning Policy		31-Mar-2020	<div><div>44%</div></div>	
Drive the delivery of key housing allocations, including those in the County Council ownership	Economic Growth and Regeneration		31-Mar-2020	<div><div>19%</div></div>	
Facilitate the delivery of infrastructure required to support sustainable housing growth	Planning Policy		31-Mar-2020	<div><div>28%</div></div>	
Identify the opportunities for redeveloping vacant or underused sites for new homes	Economic Growth and Regeneration		31-Mar-2020	<div><div>35%</div></div>	
Develop local labour agreements	Economic Growth and Regeneration		31-Mar-2020	<div><div>50%</div></div>	
Support schools to prepare young people for work	Economic Growth and Regeneration		31-Mar-2020	<div><div>58%</div></div>	




through career/interview skills days					
Title	Service Area	Status	Completion Date	Progress Bar	Notes
Work with employers and DWP to provide apprenticeships, jobs and specialist events	Economic Growth and Regeneration		01-Sep-2022	<div><div style="width: 26%;">26%</div></div>	
Offer pre-employment work experience placements	Organisational Development		31-Mar-2020	<div><div style="width: 50%;">50%</div></div>	
Work with Nottingham Trent University and delivery of Compact Agreement	Economic Growth and Regeneration		31-Mar-2020	<div><div style="width: 17%;">17%</div></div>	
Identify opportunities to redevelop vacant or underused land for employment uses	Economic Growth and Regeneration		31-Mar-2020	<div><div style="width: 50%;">50%</div></div>	On target: The EGR/Property team are working on identifying key opportunities sites for employment uses through the CPIS work programme. This includes the underused land at Calverton and Newstead industrial parks. There is also a few private sites that are currently being considered for intervention through the CPIS.
Support local companies with their business planning and expansion plans	Economic Growth and Regeneration		31-Mar-2020	<div><div style="width: 50%;">50%</div></div>	
Redevelop and operate Arnold Market	Economic Growth and Regeneration		31-Mar-2020	<div><div style="width: 35%;">35%</div></div>	
Protect and enhance viability	Economic Growth and Regeneration		31-Mar-2020	<div><div style="width: 33%;">33%</div></div>	

of town and local centres					
Title	Service Area	Status	Completion Date	Progress Bar	Notes
Enhance the public realm, environment and visitor experience and increase footfall	Economic Growth and Regeneration		31-Mar-2020	<div><div style="width: 25%;">25%</div></div>	
Work with stakeholders to shape the offer of Netherfield Town Centre and Plains road, Mapperley	Economic Growth and Regeneration		31-Mar-2020	<div><div style="width: 20%;">20%</div></div>	
Work with NCC to secure delivery of Gedling Access Road	Chief Executive		31-Mar-2020	<div><div style="width: 16%;">16%</div></div>	
Develop in partnership sustainable transport links to reduce congestion and improve air quality	Planning Policy		31-Mar-2020	<div><div style="width: 50%;">50%</div></div>	
Work with the Metro Partners to bid for funds to extend the tram system to parts of the borough	Economic Growth and Regeneration		31-Mar-2020	<div><div style="width: 10%;">10%</div></div>	Behind target: the draft technical feasibility work has been shared on the potential for tram extensions into the Borough. This work is being reviewed and its implications are being considered before being signed off.
Review two Conservation Area Appraisals	Planning Policy		31-Mar-2020	<div><div style="width: 5%;">5%</div></div>	Early discussions have been had with the Conservation and Heritage Officer (appointed Sept 2019) in order to undertake a high level review of

					Bestwood and Lambley Conservation Areas.
Develop a list of non-designated Heritage assets	Planning Policy		31-Mar-2020	<div><div>33%</div></div>	
Explore the benefits of designating Gedling Village as a conservation area	Planning Policy		31-Mar-2020	<div><div>50%</div></div>	

Performance Indicators

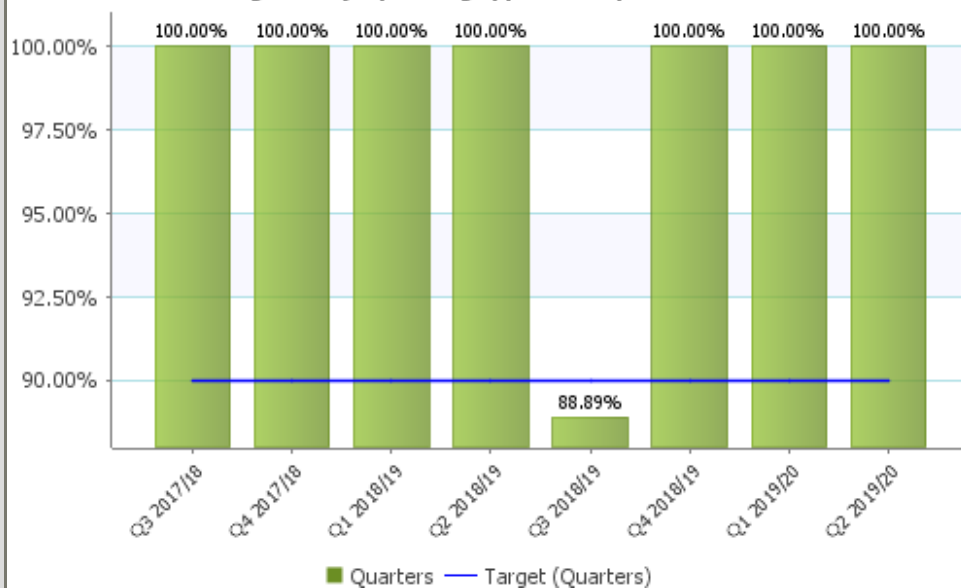
NI157a Percentage of Major planning applications processed within 13 weeks




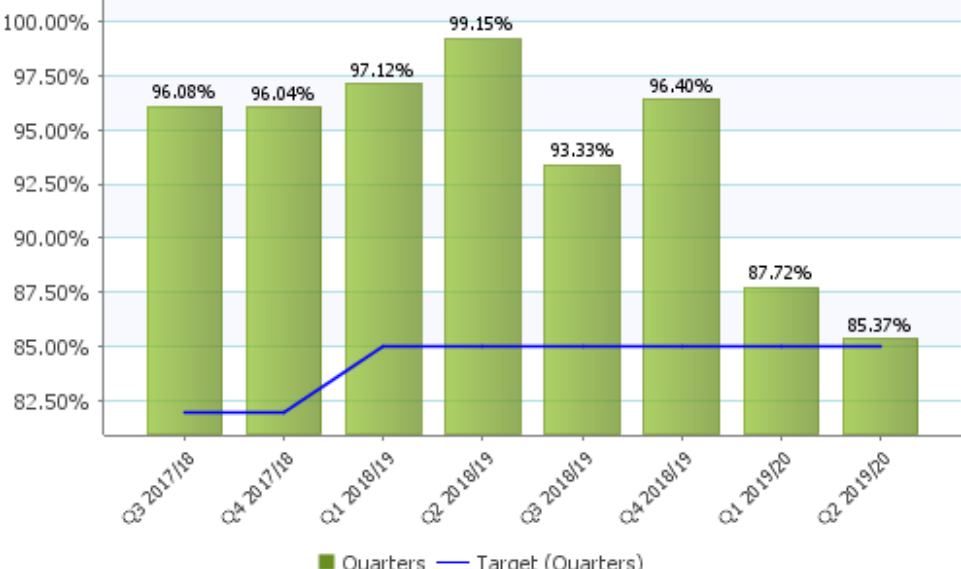
Service Area	Development Services	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
100.00%	90.00%		

Latest Note




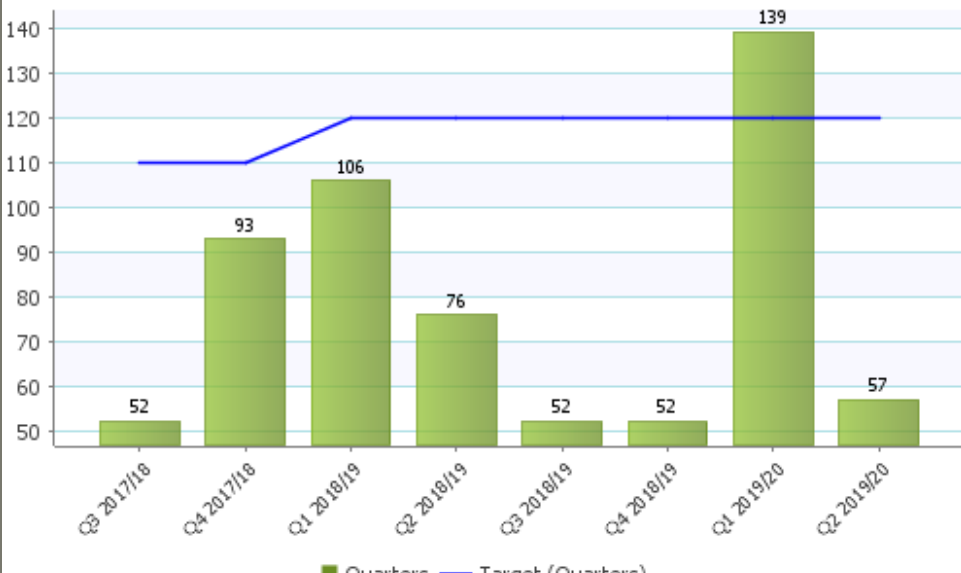
Performance against target

NI157a Percentage of Major planning applications processed within 13 weeks




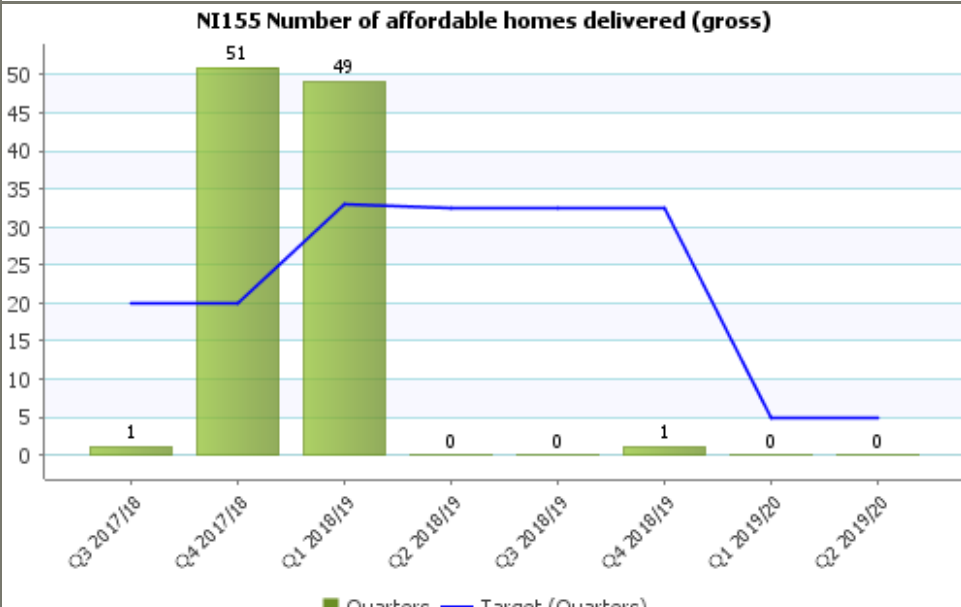





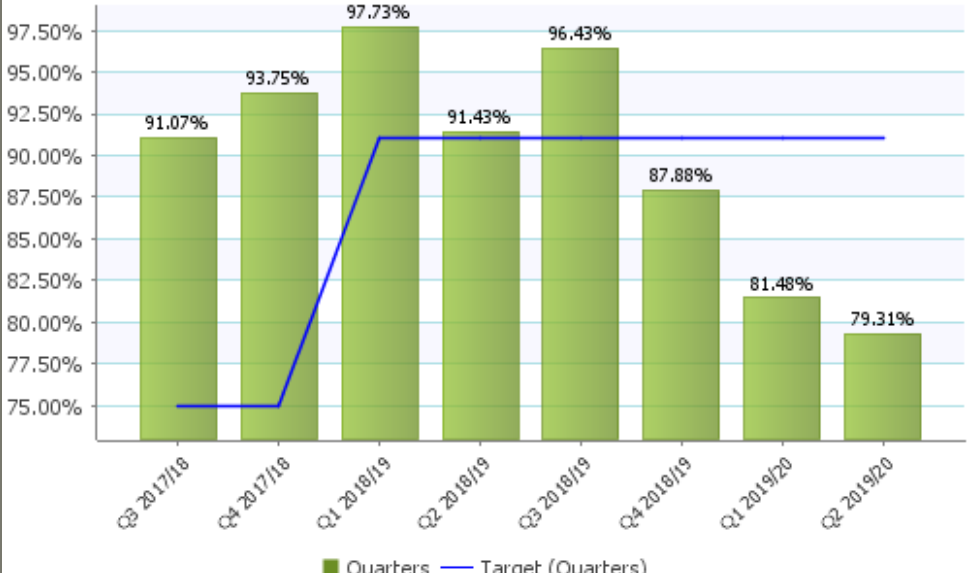
NI157c Percentage of other planning applications processed within 8 weeks																													
Service Area	Development Services	Status																											
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																										
86.50%	85.00%																												
Latest Note																													
Performance against target	NI157c Percentage of other planning applications processed within 8 weeks																												
	 <table><thead><tr><th>Quarter</th><th>Quarters (%)</th><th>Target (Quarters) (%)</th></tr></thead><tbody><tr><td>Q3 2017/18</td><td>96.08%</td><td>82.50%</td></tr><tr><td>Q4 2017/18</td><td>96.04%</td><td>85.00%</td></tr><tr><td>Q1 2018/19</td><td>97.12%</td><td>85.00%</td></tr><tr><td>Q2 2018/19</td><td>99.15%</td><td>85.00%</td></tr><tr><td>Q3 2018/19</td><td>93.33%</td><td>85.00%</td></tr><tr><td>Q4 2018/19</td><td>96.40%</td><td>85.00%</td></tr><tr><td>Q1 2019/20</td><td>87.72%</td><td>85.00%</td></tr><tr><td>Q2 2019/20</td><td>85.37%</td><td>85.00%</td></tr></tbody></table>			Quarter	Quarters (%)	Target (Quarters) (%)	Q3 2017/18	96.08%	82.50%	Q4 2017/18	96.04%	85.00%	Q1 2018/19	97.12%	85.00%	Q2 2018/19	99.15%	85.00%	Q3 2018/19	93.33%	85.00%	Q4 2018/19	96.40%	85.00%	Q1 2019/20	87.72%	85.00%	Q2 2019/20	85.37%
Quarter	Quarters (%)	Target (Quarters) (%)																											
Q3 2017/18	96.08%	82.50%																											
Q4 2017/18	96.04%	85.00%																											
Q1 2018/19	97.12%	85.00%																											
Q2 2018/19	99.15%	85.00%																											
Q3 2018/19	93.33%	85.00%																											
Q4 2018/19	96.40%	85.00%																											
Q1 2019/20	87.72%	85.00%																											
Q2 2019/20	85.37%	85.00%																											

NI154 Net additional homes provided














Service Area	Planning Policy	Status																												
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																											
57	120																													
Latest Note	The trajectory confirms anticipated delivery by the end of year of 458 against an end of year target of 480. A significant improvement in delivery when compared against previous years but with the stepped trajectory the target has increased by 40 for this year.																													
Performance against target	<div>NI154 Net additional homes provided</div>  <table><thead><tr><th>Quarter</th><th>Quarters</th><th>Target (Quarters)</th></tr></thead><tbody><tr><td>Q3 2017/18</td><td>52</td><td>110</td></tr><tr><td>Q4 2017/18</td><td>93</td><td>110</td></tr><tr><td>Q1 2018/19</td><td>106</td><td>120</td></tr><tr><td>Q2 2018/19</td><td>76</td><td>120</td></tr><tr><td>Q3 2018/19</td><td>52</td><td>120</td></tr><tr><td>Q4 2018/19</td><td>52</td><td>120</td></tr><tr><td>Q1 2019/20</td><td>139</td><td>120</td></tr><tr><td>Q2 2019/20</td><td>57</td><td>120</td></tr></tbody></table>			Quarter	Quarters	Target (Quarters)	Q3 2017/18	52	110	Q4 2017/18	93	110	Q1 2018/19	106	120	Q2 2018/19	76	120	Q3 2018/19	52	120	Q4 2018/19	52	120	Q1 2019/20	139	120	Q2 2019/20	57	120
Quarter	Quarters	Target (Quarters)																												
Q3 2017/18	52	110																												
Q4 2017/18	93	110																												
Q1 2018/19	106	120																												
Q2 2018/19	76	120																												
Q3 2018/19	52	120																												
Q4 2018/19	52	120																												
Q1 2019/20	139	120																												
Q2 2019/20	57	120																												

NI155 Number of affordable homes delivered (gross)







Service Area	Economic Growth and Regeneration	Status																												
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																											
0	5																													
Latest Note	Whilst no affordable homes have been delivered within the first 2 quarters, the S.106 units at Chase Farm are due for completion by the end of the financial year, in addition there is the potential for some of the S.106 units to be delivered within the current financial year in view of the rate of development of the site.																													
Performance against target	<div>NI155 Number of affordable homes delivered (gross)</div>  <table><thead><tr><th>Quarter</th><th>Quarters</th><th>Target (Quarters)</th></tr></thead><tbody><tr><td>Q3 2017/18</td><td>1</td><td>20</td></tr><tr><td>Q4 2017/18</td><td>51</td><td>20</td></tr><tr><td>Q1 2018/19</td><td>49</td><td>33</td></tr><tr><td>Q2 2018/19</td><td>0</td><td>33</td></tr><tr><td>Q3 2018/19</td><td>0</td><td>33</td></tr><tr><td>Q4 2018/19</td><td>1</td><td>33</td></tr><tr><td>Q1 2019/20</td><td>0</td><td>0</td></tr><tr><td>Q2 2019/20</td><td>0</td><td>0</td></tr></tbody></table>			Quarter	Quarters	Target (Quarters)	Q3 2017/18	1	20	Q4 2017/18	51	20	Q1 2018/19	49	33	Q2 2018/19	0	33	Q3 2018/19	0	33	Q4 2018/19	1	33	Q1 2019/20	0	0	Q2 2019/20	0	0
Quarter	Quarters	Target (Quarters)																												
Q3 2017/18	1	20																												
Q4 2017/18	51	20																												
Q1 2018/19	49	33																												
Q2 2018/19	0	33																												
Q3 2018/19	0	33																												
Q4 2018/19	1	33																												
Q1 2019/20	0	0																												
Q2 2019/20	0	0																												









NI157b Percentage of Minor planning applications processed within 8 weeks																					
Service Area	Development Services	Status																			
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																		
79.31%	91.00%																				
Latest Note	The current dip in performance has been due to 6 staff vacancies over the summer due to retirement, promotions and leavers. All positions have been recruited to and the section will be up to full complement by the start of November and the Section’s performance will significantly improve in relation to the ‘minor’ applications																				
Performance against target	<div>NI157b Percentage of Minor planning applications processed within 8 weeks</div>  <table><caption>Performance Data (Q3 2017/18 to Q2 2019/20)</caption><thead><tr><th>Quarter</th><th>Performance (%)</th></tr></thead><tbody><tr><td>Q3 2017/18</td><td>91.07%</td></tr><tr><td>Q4 2017/18</td><td>93.75%</td></tr><tr><td>Q1 2018/19</td><td>97.73%</td></tr><tr><td>Q2 2018/19</td><td>91.43%</td></tr><tr><td>Q3 2018/19</td><td>96.43%</td></tr><tr><td>Q4 2018/19</td><td>87.88%</td></tr><tr><td>Q1 2019/20</td><td>81.48%</td></tr><tr><td>Q2 2019/20</td><td>79.31%</td></tr></tbody></table> <div>■ Quarters — Target (Quarters)</div>			Quarter	Performance (%)	Q3 2017/18	91.07%	Q4 2017/18	93.75%	Q1 2018/19	97.73%	Q2 2018/19	91.43%	Q3 2018/19	96.43%	Q4 2018/19	87.88%	Q1 2019/20	81.48%	Q2 2019/20	79.31%
Quarter	Performance (%)																				
Q3 2017/18	91.07%																				
Q4 2017/18	93.75%																				
Q1 2018/19	97.73%																				
Q2 2018/19	91.43%																				
Q3 2018/19	96.43%																				
Q4 2018/19	87.88%																				
Q1 2019/20	81.48%																				
Q2 2019/20	79.31%																				

Quarter 2 Performance Report

PI Status		Action Status		Short Term Trends	
	Alert		Cancelled		Improving
	Warning		Overdue; Neglected		No Change
	OK		Check Progress		Getting Worse
	Unknown		Not Started; In Progress		
	Data Only		Completed		




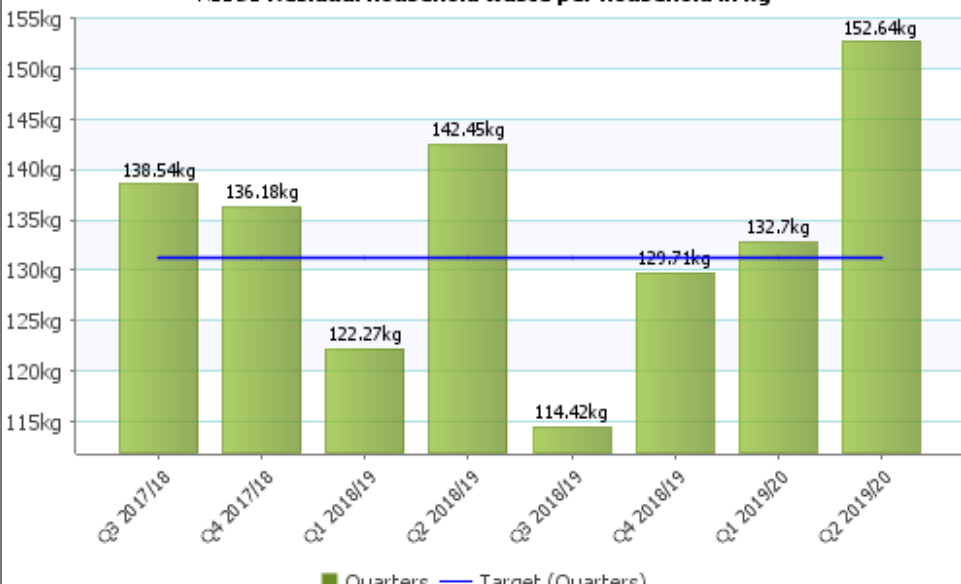
Portfolio Owners Environment




Title	Service Area	Status	Completion Date	Progress Bar	Notes
Further develop the facilities at Gedling Country Park	Director of Health and Community Wellbeing		31-Mar-2020	<div><div>21%</div></div>	
Improve the 'gateways' on key trunk roads into the borough, to enhance the local identity	Director of Finance and Deputy Chief Executive		31-Mar-2020	<div><div>5%</div></div>	
Enhance and maintain existing parks, play areas and open spaces	Parks and Street Care		31-Mar-2020	<div><div>39%</div></div>	
Review the asset stock for Allotments across the borough	Parks and Street Care		31-Mar-2020	<div><div>5%</div></div>	
Increase levels of recycling and reduce contamination levels	Transport and Waste Services		31-Mar-2020	<div><div>46%</div></div>	
Reduce the Council's use of single use plastics	Director of Finance and Deputy Chief Executive		31-Mar-2020	<div><div>42%</div></div>	

Title	Service Area	Status	Completion Date	Progress Bar	Notes
Promote and support community based 'clean up' initiatives	Parks and Street Care		31-Mar-2020	<div><div>10%</div></div>	
Deliver the 'Big Spring Clean'	Parks and Street Care		31-Mar-2020	<div><div>5%</div></div>	
Deliver a recycling conference	Director of Finance and Deputy Chief Executive		31-Mar-2020	<div><div>0%</div></div>	
Reduce levels of residual waste collection	Transport and Waste Services		31-Mar-2020	<div><div>60%</div></div>	
Target Investment to improve parks and play areas	Parks and Street Care		31-Mar-2020	<div><div>30%</div></div>	
Raise awareness of our local parks	Parks and Street Care		31-Mar-2020	<div><div>40%</div></div>	
Review the Playing Pitch Strategy	Parks and Street Care		31-Mar-2020	<div><div>50%</div></div>	
Develop Open Space Strategy	Parks and Street Care		31-Mar-2020	<div><div>5%</div></div>	

Performance Indicators

NI191 Residual household waste per household in Kg

Service Area	Transport and Waste Services	Status																			
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																		
152.64kg	131.25kg																				
Latest Note	Contamination of recycling bins is still a big concern. Rejected vehicle loads due to contamination are classed as domestic waste and incinerated. The Council has introduced a number of initiatives in partnership with Veolia including a simpler recycling information leaflet and clearer information on the bin calendars.																				
Performance against target	<div>NI191 Residual household waste per household in Kg</div>  <table><thead><tr><th>Quarter</th><th>Value (kg)</th></tr></thead><tbody><tr><td>Q3 2017/18</td><td>138.54</td></tr><tr><td>Q4 2017/18</td><td>136.18</td></tr><tr><td>Q1 2018/19</td><td>122.27</td></tr><tr><td>Q2 2018/19</td><td>142.45</td></tr><tr><td>Q3 2018/19</td><td>114.42</td></tr><tr><td>Q4 2018/19</td><td>129.71</td></tr><tr><td>Q1 2019/20</td><td>132.7</td></tr><tr><td>Q2 2019/20</td><td>152.64</td></tr></tbody></table> <div>■ Quarters — Target (Quarters)</div>			Quarter	Value (kg)	Q3 2017/18	138.54	Q4 2017/18	136.18	Q1 2018/19	122.27	Q2 2018/19	142.45	Q3 2018/19	114.42	Q4 2018/19	129.71	Q1 2019/20	132.7	Q2 2019/20	152.64
Quarter	Value (kg)																				
Q3 2017/18	138.54																				
Q4 2017/18	136.18																				
Q1 2018/19	122.27																				
Q2 2018/19	142.45																				
Q3 2018/19	114.42																				
Q4 2018/19	129.71																				
Q1 2019/20	132.7																				
Q2 2019/20	152.64																				

NI192 Percentage of household waste sent for reuse, recycling and composting																					
Service Area	Transport and Waste Services	Status																			
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																		
35.64%	39.00%																				
Latest Note	We are experiencing a higher than normal volume of rejected loads at the recycling depot due to contamination of recyclables. To improve contamination the Council has introduced a number of initiatives in partnership with Veolia and other districts in Nottinghamshire including a simpler recycling information leaflet and clearer information on the bin calendars.																				
Performance against target	<div>NI192 Percentage of household waste sent for reuse, recycling and composting</div> <table><tr><th>Quarter</th><th>Value (%)</th></tr><tr><td>Q3 2017/18</td><td>38.37%</td></tr><tr><td>Q4 2017/18</td><td>39.00%</td></tr><tr><td>Q1 2018/19</td><td>34.00%</td></tr><tr><td>Q2 2018/19</td><td>39.00%</td></tr><tr><td>Q3 2018/19</td><td>39.00%</td></tr><tr><td>Q4 2018/19</td><td>35.00%</td></tr><tr><td>Q1 2019/20</td><td>31.00%</td></tr><tr><td>Q2 2019/20</td><td>35.64%</td></tr></table> <div>■ Quarters — Target (Quarters)</div>			Quarter	Value (%)	Q3 2017/18	38.37%	Q4 2017/18	39.00%	Q1 2018/19	34.00%	Q2 2018/19	39.00%	Q3 2018/19	39.00%	Q4 2018/19	35.00%	Q1 2019/20	31.00%	Q2 2019/20	35.64%
Quarter	Value (%)																				
Q3 2017/18	38.37%																				
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Q1 2019/20	31.00%																				
Q2 2019/20	35.64%																				



Report to: Overview and Scrutiny Committee

Subject: Council Plan 2019/20: Overview of Quarter 2

Date: 20 January 2019

Author: Director of Organisational Development and Democratic Services.

PURPOSE OF THE REPORT

To inform the Overview and Scrutiny Committee of the position against Improvement Actions and Performance indicators in the 2019/2020 Gedling Plan.

RECOMMENDATION

The Overview and Scrutiny Committee is recommended to:

- Consider, ask questions and identify any actions or indicators that require additional information; and
- Note the progress against Actions and Performance Indicators in the 2019/2020 Gedling Plan.

1. BACKGROUND

- 1.1. As usual, comprehensive details about current performance against the Gedling Plan can be accessed through the following link on the Council's website:-

<https://www.gedling.gov.uk/council/aboutus/prioritiesplansandperformance/howweredoing/>

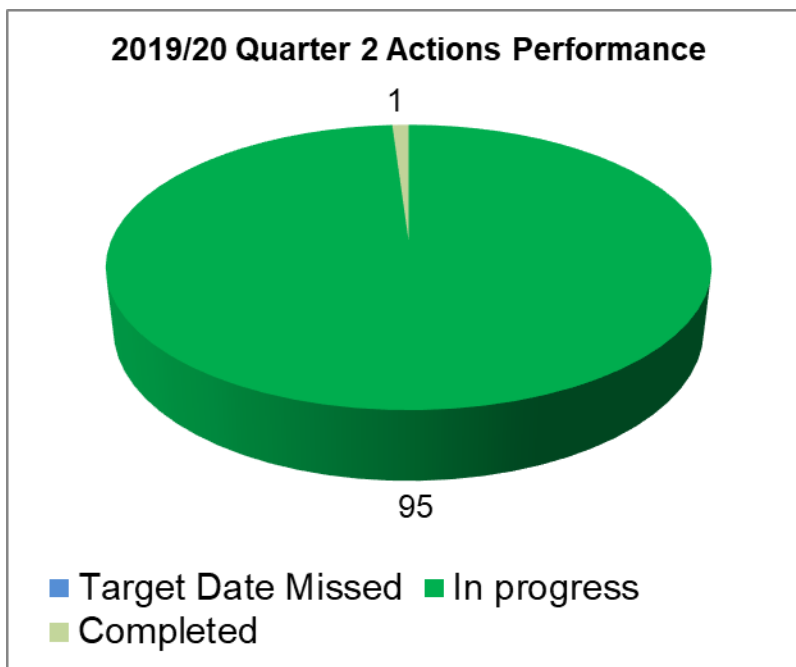
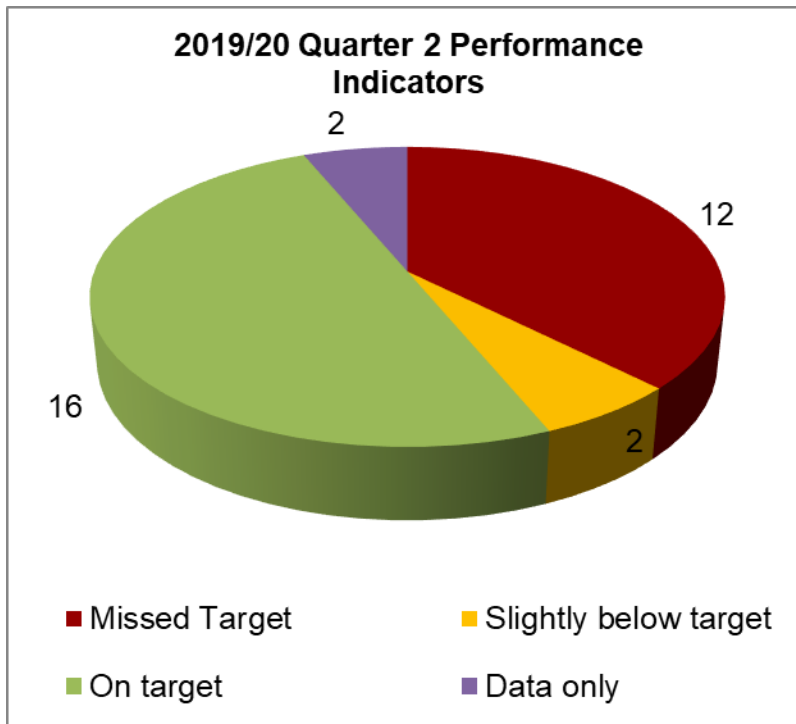
Members are recommended to view this document which reviews actions, indicators and outcomes for quarter 2. They contain explanations of variances from expected performance together with trend arrows for all the performance indicators within the Gedling Plan (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value) and progress bars for all Gedling Plan actions showing progress made against project milestones.

- 1.2. The assessment criteria used for actions and indicators is based on red, amber and green traffic light symbols. To be assessed as green performance indicators must be in line with their expected performance at this stage of the year, whilst actions must be on target against the “completed” or “in progress” milestones determined within the performance management system, Pentenna.

2. PERFORMANCE INFORMATION

2.1 Overall Performance

Overall performance at quarter 2 against the 2019/20 Gedling Plan actions and indicators shows the following:



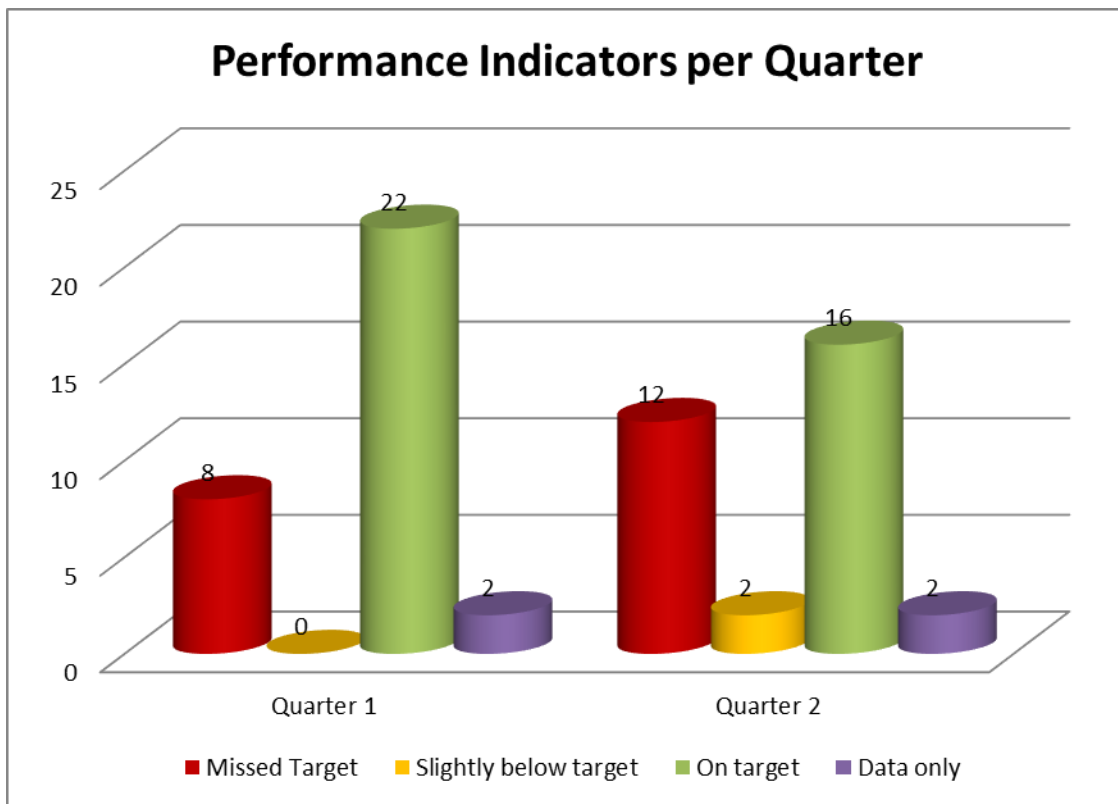
2.2 Actions

At this stage the 95 Gedling Plan actions are either in progress or assigned to an

Officer and one is complete. It must be noted that the data in this report refers to the second quarter of the financial year only and it is expected that actions identified for the year will be met.

2.3 Indicators

Overall indicator performance at the end of quarter 2 shows that out of a total of 32 indicators, 16 were on or above target, two were slightly below target and 12 indicators missed their target. Two indicators are for tracking purposes only. All data was available at the time of drafting this report.



2.4 Examples of particularly positive performance during quarter 2 include:

- LI027f - Number of attendances at Bonington Theatre – High levels of performance are being maintained with 13,182 attendances against a target of 11,150
- LI052 Percentage of calls to the contact centre answered (or call back made) - 12 month rolling total – Currently stands at 95.7% in comparison to target of 92%

- LI057 Percentage of customers seen within 15 minutes – 95.8% of customers are seen within 15 minutes against target of 85%
- LI321 Number of Keep Me Posted email newsletter subscribers – 27,000 subscribers against anticipated target of 18,000
- NI157a Percentage of Major planning applications processed within 13 weeks – 100% processed within 13 weeks against a target of 90%
- LI363 Number of school-age work experience placements hosted in Gedling Borough Council in partnership with YouNG (and Economic Development) – Already had 15 placements against an annual target of 6
- LI276 Percentage of food premises scoring 4 or 5 in the national food hygiene rating scheme – 96% against a target of 90% target
- LI379 Average number of Swim School Members (12 month rolling period) – Average number is 2,799 against target of 2,500
- LI027 Number of visits to leisure centres – 288,368 visits compared to the Quarter 2 target of 225,236.
- LI018 Percentage of invoices paid within 30 days. – 98.64% against of 99%. While this has not fully met target, it is improving and acknowledges the important the Council places on paying suppliers in a timely fashion.

2.5 The following performance indicators missed their target at the end of quarter 2 and are worthy of note. However from a Senior Leadership Team perspective there are no specific performance concerns to raise.

Housing needs and welfare support

During quarter 2 the average time to process Housing Benefit change in circumstances (in calendar days) was five days against a target of four days. This is the result of high level of sickness absence in the Benefits section. Absences are being managed in accordance with the Council's Sickness Management Scheme and even though performance has been affected processing times remain in the top 5% nationally.

The average length of time spent in temporary accommodation (in weeks) is 25.4 weeks against a target of 8 weeks and is expected to miss target at year-end. Households, particularly large ones, are spending longer in temporary accommodation as there are fewer properties available for permanent accommodation. The Housing Team continues to work with Housing Associations and private landlords towards finding solutions for homeless families. Work is underway to explore the options for council owned land to be re-used for much needed temporary residential accommodation. This includes land at Station Road in Netherfield and Burton Road in Carlton. Officers are exploring the development potential of these sites, before a full business case is prepared.

Housing

While above target at quarter 1 the net additional homes provided in quarter 2 fell below the target of 120 with 57 new additional homes provided .The trajectory confirms the anticipated delivery by the end of year of 458 homes against an end of year target of 480. This represents a significant improvement in delivery when compared against previous years but with the stepped trajectory the target has increased by 40 for this year.

As in Quarter 1, the number of affordable homes delivered (gross) in quarter 2 was zero. However, whilst no affordable homes have been delivered within the first two quarters, the S.106 units at Chase Farm are due for completion by the end of the financial year. In addition there is the potential for some of the S.106 units to be delivered within the current financial year in view of the rate of development of the site.

Waste

The residual household waste per household (in Kg) and Percentage of household waste sent for reuse and composting have missed target for this quarter. We are experiencing a higher than normal volume of rejected loads at the recycling depot due to contamination of recyclables. To improve contamination the Council has introduced a number of initiatives in partnership with Veolia and other districts in Nottinghamshire including a simpler recycling information leaflet and clearer information on the bin calendars. In addition a pilot to reduce contamination is being proposed for Netherfield.

Sickness absence

Working days lost due Sickness absence (rolling 12 month) currently stands at 9.53 days against a target of 9 days. This is the first time since Quarter 2 2017/18 that the target has been missed. Long term absence has remained high this quarter and general levels of sickness absence remain high across a number of teams. Currently there are nine staff off long-term which accounts for 49.5% of the total days lost for sickness. For September, the absence rate for the same month last year was substantially lower than this year- this has caused a worsening of the position. It is expected that a number of long-term absence cases will be resolved which may begin to have a positive effect on the indicator.

Planning

The percentage of minor planning applications processed within 8 weeks was 79.3% against the target of 91%. This dip in performance has been due to six staff vacancies over the summer due to retirement, promotions and leavers. All positions have been recruited to and the section will be up to full complement by the start of November. After this it is expected that the section's performance will significantly improve in relation to the 'minor' applications. Also, whilst the percentage of minor applications has dipped the performance for major applications remains at 100% and the percentage of other planning applications processed within eight weeks was 86.5% for this quarter against a target of 85.0%

- 2.6 Of the 12 indicators shown red at the end of quarter 2, five are expected to improve and be on target at the year end. However, Service Managers have indicated that seven indicators are expected to miss target. In addition, one of the PI's currently on target, "Average time to process new Housing Benefit Claims" is expected to miss target.

2.7 Achievements

A separate report is produced highlighting key achievements delivered during quarter 2, focusing on areas where the Council has made a real difference to people's lives. This is attached as Appendix 1 and is available on the Council's website and in hard copy in the Members' Room. The following outcomes are identified for particular attention:

Arnot Hill Park Centenary – Picnic in the Park - The Council, with support from the Friends of Arnot Hill Park, delivered a Picnic in the Park event to commemorate 100 years of Arnot Hill Park as a public park. The event took place on 21st July and included performances from local company Handmade Theatre.

To link with festivities held in the park throughout its history Thoresby Colliery Band performed and Maypole dancing workshops took place for families on the lawn outside Arnot Hill House. The event was also attended by a group of young people from the National Citizen Service who ran a cake sale to raise money for their renovation of a garden at Nottingham City Hospital. City Arts provided print making and paper craft activities in the bowls pavilion.

Family Fun Days in Arnold Town Centre - following the installation of the temporary market stalls, there have been a series of family fun days held throughout the summer holidays. These events were based at the market place to support the ongoing development of the market.

Food Bank Drive - A "Food Bank Drive" was run in August 2019 organised by our Housing Services Team Leader with support from Revenues and Welfare Support colleagues. This was due to the 20% increased demand on Food Bank services during school holidays. A number of service users known to the Housing Team use this facility to assist with food for the family in the short term. We delivered distinctive red "Bag of Life" with a list of requested items to each Service Area in the Council and collected the donated items a week later. In that time over 30 large bags were filled with food and toiletries, the food box was also filled and someone also donated 5 trays of tinned goods. This equated to a car full of food and very happy staff at the Daybrook Baptist Church food bank. A bag of donated food was also delivered to a local resident in the Carlton area who had come to the attention of Environmental Health staff and was facing hardship. A further Food Bank Drive is planned towards the Christmas period to help those residents in the Borough that are most in need.

Injunction Against Illegal Encampments - Following a recent unauthorised encampment at the Richard Herrod Centre, Gedling Borough Council's Public Protection and Legal teams responded quickly and were granted an injunction, banning any illegal encampments throughout the entire borough. Not only was this successful in removing the encampment within two days, but it was the first of its kind to be issued within Nottinghamshire. The injunction means that anyone who sets up an unauthorised encampment within the borough can be held in contempt of court, liable to imprisonment, fined or have assets seized. The court granted the injunction until the end of October. There was then a breach of the injunction with an encampment setting up on privately owned land in Newstead in September. Again, swift action from Public Protection who served copies of the injunction on the occupants of the encampment and another trip to court to enforce the injunction. Our Planning, Leisure, Parks & Street Care and

Communications teams also assisted Legal Services and Public Protection in achieving this important piece of work for the Borough.

Opening of new Green Space and Play Area at Haywood Road, Mapperley -

Following a successful joint bid by the Council and the Haywood Road Community Association, FCC Communities Foundation Ltd (a not-for-profit business that awards grants for community, conservation and heritage projects), work began on a new £140,000 park and play area on Haywood Road in Mapperley. The park includes a rope pyramid, seesaws, slide, roundabout, balance beams, swings, picnic tables, benches and a table tennis area. The Play area installation was complete and opened to the public in July 2019 and offers a great Green Space for local people, especially children, in which to enjoy themselves.

Launch of Employee Green Champion Scheme – to coincide with national recycling week, Gedling Borough Council launched a new scheme that aims to make a real change within our council. The Green Champion Scheme seeks to create change with a dedicated task force of staff from across the organisation who are determined to deliver energy efficiency and waste reductions. The scheme was the idea of one of our Customer Services Advisors who made the suggestion to Senior Leadership Team who agreed that she could lead the campaign. She said: "This campaign isn't about making our lives impossible, it's about making us realise just how much throwaway plastic is part of our everyday life, how much energy is wasted on electrical items being left on standby, and most importantly, how small, easy lifestyle shifts can drastically reduce these."

Redhill Gym Refurbishment - A £74K refurbishment of Redhill gym took place in August which has seen new equipment, specialist flooring, decoration and lighting and continues to support healthy lifestyles commitment ensuring accessible facilities for all. The site is currently running a two-week free DNA membership promotion which runs until the end of October.

Customer Services Media Accounts - Following the separation of customer related contact on social media and promoting Council services, resulting in the creation of dedicated customer services social media accounts, training has now been delivered by the Communications Team to more staff within Customer Services to develop the service. Month by month contact through this method grows and directly impacts on both the Digital Council and Digital Customer themes of the Digital Strategy. A "Digital Officer" is now part of the rota for Customer Services to deal with digital contact which has improved the digital

service to our residents.

Employee Intranet - In response to a staff survey and to strengthen actions under the Digital Council theme of the Digital Strategy a better and easier to use intranet has been launched, making it easier for staff to get the information they may need on a day to day basis.

APPENDICES

Appendix 1 – Examples of outcomes achieved during Quarter 2 2019/20.

**Examples of Achievements and Activities
during
Quarter 2 2019/20**

Strong and Dynamic Communities

PROMOTE AND ENCOURAGE PRIDE, GOOD CITIZENSHIP AND PARTICIPATION

Calverton Play Day - The Play Day took place on 20th July at William Lee Memorial Park with a Pirates and Princesses theme. The Council aims to increase the capacity of the Calverton Play Day Event Committee to take greater ownership of the event and they have reported progress in registering as a charity. The majority of the activities and attractions were funded by the Calverton Play Day Committee, as a result of a successful fundraising campaign held in the year leading up to the event. Gedling Play Forum arts and craft activities were funded by via an annual service level agreement with the Council.

Arnold Play Day - Funded and organised by the Council, the Play Day took place on 7th August at Arnot Hill Park with many local partners engaged including Inspire Library Service, Friends of Bestwood Country Park, Mapperley and Arnold Rotary Club, Tiny Talk Baby Signing and GBC Parks Team, who gathered 1000+ completed parks surveys. Gedling Play Forum arts and craft activities were funded by via an annual service level agreement with the Council.

Carlton Play Day - Funded and organised by the Council, the Play Day took place on 21st August at Jubilee Park, Burton Road. Partners engaged including Extreme Wheels, Mapperley and Arnold Rotary Club, Nottinghamshire Police and Pulp Friction. Gedling Play Forum arts and craft activities were funded by via an annual service level agreement with the Council.

Arnot Hill Park Centenary – Picnic in the Park - The Council, with support from the Friends of Arnot Hill Park delivered a Picnic in the Park event to commemorate 100 years of Arnot Hill Park as a public park. The event took place on 21st July and included performances from local company Handmade Theatre. To link with festivities held in the park throughout its history Thoresby Colliery Band performed and Maypole dancing workshops took place for families on the lawn outside Arnot Hill House. The event was also attended by a group of young people from the National Citizen Service who offered a cake sale to raise money for their renovation of a garden at Nottingham City Hospital. City Arts provided print making and paper craft activities in the bowls pavilion.

DKNS Bone Marrow testing event - An event proposed by Councillor Kathryn Fox, supported by the Community Investment Manager, Communications and Caretaking Teams was held at the Civic Centre on 26th September. The aim of this event was to encourage testing and registration of potential bone marrow donors to help treat a rare genetic form of blood cancer. The event was highly successful, attracting wide media interest, engagement from staff, partners and elected members and the wider public. At least 60 people registered as potential donors.

16 and Under Youth Summer Diversionary programme - The Portfolio Holder for Young People and Equalities made a request for the Council to provide a Youth Diversionary Activity Programme for 11- 16 year olds during the school summer holidays. The main aims of this programme included engaging young people into positive activities away from low level anti-social behaviour and general boredom, promoting social cohesion and providing opportunities away from technology and mobile phones.

The final programme engaged over 200 young people and included a diverse range of activities which included:

- free swimming and badminton sessions at GBC Leisure Centres
- Skate Jam and Graffiti Art Events at 6 GBC parks and also Bestwood Country Park
- Girls Fitness Circuit Sessions at Killisick Recreation Ground
- additional activities at local youth centres in Redhill and Calverton
- Four days of dance, theatre and singing delivered by local group Flying High culminating in a performance at the Bonington Theatre
- Creative performance project by HandMade Theatre company at Gedling Country Park called '*Routes to roots*'
- A programme of films for young people at the Bonington Theatre, including a free screening of Avengers: Endgame.

Bestwood Youth Shelter project - Following the success of the Skate Jam sessions as part of the Under 16's summer youth activity programme, Bestwood Village Parish Council requested that the artist involved in these sessions be approached to repaint the youth shelter in Bestwood Country Park. Three sessions have taken place supported by Nottinghamshire County Council mobile youth provision. Young people from Bestwood worked with the artist to create a new design for the youth shelter and paint it to provide a more welcoming and attractive space for the young people to use.

Rhubarb Theatre Show in Netherfield - Families in Netherfield attended a show from Rhubarb Theatre 'The Boy who wanted to Fly' at the St Georges Centre as part of the local programme of summer holiday activities.

Haywood Road Community Centre - A formal submission and business plan has been received from Haywood Road Community Association as part of their application for community asset transfer of Haywood Road Community Association. A subsequent six week public consultation has taken place on this proposal during July and August. The Association has also now successfully achieved its status as a Charitable Incorporated Organisation. A decision on the community asset transfer will need to be undertaken at the October Cabinet meeting.

Gedling Youth Council - A Youth Council meeting was held on 16th September, at which the new Portfolio Holder for Young People and Equalities Councillor Viv McCrossen and Policy Advisor Councillor Kathryn Fox introduced themselves and discussed with members how they might support the work of the group. Creation of a Youth Information Hub was discussed, also plans to progress and promote mental health support for young people. The Gedling under 16s Summer Holiday activity programme commissioned by the Portfolio Holder was highlighted as a great opportunity to engage with young people going forward. The group also received guest speaker Coral Hotchkiss of the NHS England commissioned Notts Young Carers Hub and shared ideas on how to promote the service to young carers.

Four Youth Council Members including the Gedling Youth Mayor, appointed at the AGM and Mayor Making in June, and Chair of Gedling Youth Council represented the Council at a Civic event to welcome a Rotenburg School twinning event at the Civic Centre on Monday 23rd September.

Gedling Seniors Council - A Gedling Seniors Council meeting was held on 20th September, addressing the theme of 'Getting Out and About' in Gedling. Guest Speakers included representatives of Inspire Arts community learning, the Nottinghamshire Concessionary Transport Scheme covering the older person's bus pass, Arnold U3A and the Gedling Heritage Project, including the Heritage Project film.

Arnot Hill Park Centenary – Mural Project - The Arnot Hill Park Picnic in the Park event in July provided an opportunity for the community to contribute to the painting of a new mural on the bridge running along the former railway line bordering the park. The mural was themed around the centenary of the park. City Arts and artist Amy Nicholson delivered the project as part the 'Express Yourself' programme which supports young people in gaining skills and qualifications by raising self-esteem through participation in arts activities in a safe creative environment. Informed by research undertaken by Arnold Local History Group, the young people and the artist produced a design for the mural which they then painted with additional support from Nottingham Trent University students and the wider community at the Picnic in the Park event.

REDUCE POVERTY AND PROVIDE SUPPORT TO THE MOST VULNERABLE

Food Bank Drive - A Food Bank Drive was run in August 2019 organised by our Housing Services Team Leader with support from Revenues and Welfare Support colleagues. This was due to the 20% increased demand on Food Bank services during school holidays. A number of service users known to the Housing Team use this facility to assist with food for the family in the short term. We delivered distinctive red "Bag of Life" with a list of requested items to each Service Area in the Council and collected the donated items a week later. In that time over 30 large bags were filled with food and toiletries, the food box was also filled and someone also donated 5 trays of tinned goods. This equated to a car full of food and very happy staff at the Daybrook Baptist Church food bank. A bag of donated food was also delivered to a local resident in the Carlton area who had come to the attention of Environmental Health staff and was facing hardship. A further Food Bank Drive is planned towards the Christmas period to help those residents in the Borough that are most in need.

Nottingham Citizens Advice Bureau Service Level Agreement - The Council has an annual service level agreement with Citizens Advice Bureau (CAB) to support local residents at outreach services in Arnold, Calverton and Netherfield. During the period April to June, 110 Gedling residents were supported at the outreach service, 65% of whom were female and 52% declared themselves as disabled or having a long-term health condition. CAB reported £78,371 of benefit gain for attendees following the advice given at the outreach. A further 192 Gedling residents were assisted at the main Nottingham office during April to June, who received £73,182 of benefit gain.

Financial Help for a Vulnerable Customer - In an excellent example of serving people and improving lives the Customer Services Manager led assistance from GBC and the DWP to ensure that a vulnerable gentleman in financial difficulty received the help he was entitled to, resulting in a payment of around £10,000 in backdated eligibility to discounts/benefits.

REDUCE ANTI-SOCIAL BEHAVIOUR, CRIME AND THE FEAR OF CRIME

Injunction Against Illegal Encampments - Following a recent unauthorised encampment at the Richard Herrod Centre, Gedling Borough Council's Public Protection and Legal teams responded quickly and were granted an injunction, banning any illegal encampments throughout the entire borough. Not only was this successful in removing the encampment within two days, but it was the first of its kind to be issued within Nottinghamshire. The injunction means that anyone who sets up an unauthorised encampment within the borough can be held in contempt of court, liable to imprisonment, fined or have assets seized. The court granted the injunction until the end of October. There was then a breach of the injunction with an encampment setting up on privately owned land in Newstead in September. Again, swift action from Public Protection who served copies of the injunction on the occupants of the encampment and another trip to court to enforce the injunction. Our Planning, Leisure, Parks & Street Care and Communications teams also assisted Legal Services and Public Protection in achieving this important piece of work for the Borough.

Knife Amnesty - The Council has again taken part in Nottinghamshire Police's most recent Knife amnesty – one of only a few locations across the County that is not a Police Station.

Gedling Youth Council Knife Crime Film - A working group comprising of delegates from the Youth Council, Dave Wakelin, Corporate Director and Violent Crime task force lead, Local Police Inspector Chris Pearson and Police in Schools Coordinator Karen Dalby has been meeting since March 2019 and successfully developed a Knife Crime film script targeting Years 7 and above. The forward plan is now to engage with a creative partner to produce and direct the film, to work on an accompanying lesson pack, and, once all completed, to launch the film and pack at The Bonington Theatre next Spring.

High Performing Council

IMPROVE THE CUSTOMER EXPERIENCE OF ENGAGING WITH THE COUNCIL

Customer Services Media Accounts - Following the separation of customer related contact on social media and promoting Council services, resulting in the creation of dedicated customer services social media accounts, training has now been delivered by Communications to more staff within Customer Services to develop the service. Month by month contact by this method grows and directly impacts on both the Digital Council and Digital Customer themes of the Digital Strategy. A Digital Officer is now part of the rota for customer services to deal with digital contact, which has improved the digital service to our residents.

Taxi Licensing System Improvements - Following a customer journey mapping exercise, improvements have been made to the internally developed Taxi Licensing systems to make the process more efficient, helping deliver the Digital Council theme of the Digital Strategy.

PROVIDE EFFICIENT AND EFFECTIVE SERVICES

Silver Safety Award - our Leisure Services team have received the Silver Award in Health & Safety from the International Institute of Risk & Safety Management. The award recognised the excellent commitment to Health & Safety for services that deal direct with guests and visitors on a daily basis. Officers were presented with the award at a special ceremony in Birmingham in June.

APSE Award Shortlisting - our Parks and Street Care team have been shortlisted for an APSE award for Best Service Team of the Year for their Cemetery and Pet Crematorium Services.

MAINTAIN A POSITIVE WORKING ENVIRONMENT AND STRONG EMPLOYEE MORALE

Employee Intranet - In response to a staff survey and to strengthen actions under the Digital Council theme of the Digital Strategy a better and easier to use intranet has been launched, making it easier for staff to get the information they may need on a day to day basis.

IMPROVE USE OF DIGITAL TECHNOLOGIES

Improvements in Digital Technology for Members - Following the local elections iPads have been rolled out by IT to members as part of a specific action under the Digital Council theme of the Digital Strategy, Democratic Services have also been heavily involved in delivering this project. Also, a new digital newsletter for Members - Councillor Contacts - has been launched. These improvements will enable our members to work in a mobile and efficient way and have improved digital skills.

Vibrant Economy

PROVIDE MORE HOMES

Housing Action Plan - The Council is required to prepare an action plan which analyses the key reasons for the under delivery of the Council's housing requirement and identifies measures the Council intends to undertake to increase delivery of new housing. The Council's Housing Delivery Action Plan was published in August 2019 and can be viewed here:

<http://www.gedling.gov.uk/media/gedlingboroughcouncil/documents/planningpolicy/amrand5yhlsa/HAP2019.pdf>

Five Year Land Supply - Like all local planning authorities in England, the Council is required to establish whether it has a five year supply of housing land. This exercise is undertaken at least annually. The 2019 report was published in August and can be viewed here:

<http://www.gedling.gov.uk/media/gedlingboroughcouncil/documents/planningpolicy/amrand5yhlsa/5YLS2019.pdf>

Willow Farm Development Brief - The Willow Farm site north east of Gedling Village has been allocated for housing in the Council's local plan. A development brief has been drafted in order to guide future planning applications and to inform local residents of the preferred nature and form of development. Consultation on the draft development brief took place during August and September and the draft brief can be viewed here:

<https://consultplanningpolicy.gedling.gov.uk/consult.ti/wfdb/consultationHome>

ENSURE LOCAL PEOPLE ARE WELL PREPARED AND ABLE TO COMPETE FOR JOBS

Work experience placements - We are proud to have hosted seven work experience students from schools across the borough including Redhill Academy, Arnold Hill Academy and Colonel Frank Seeley Academy. The students were placed in a variety of teams around the Council and enjoyed a full week getting to understand how we provide services to residents across the borough. Wherever possible we try to match students' interests with the work of the teams in which they are placed so that the insight into work is as meaningful as possible. The latest cohort of school work experience students brings the total of placements offered for the year up to 15.

School Events – there were two school events held in this period: one at Carlton le Willows Academy and the other at Chris the King Academy. These are joint events with the schools to help show young people a glimpse of the world of work.

CREATE THRIVING AND VIBRANT TOWN AND LOCAL CENTRES

Carlton Square project – consultation on the proposed plans were consulted on with Gedling residents, retailers and businesses. There were a series of consultation events in August to advertise the work being done.

DRIVE BUSINESS GROWTH AND JOB CREATION THROUGH LOCAL AND INWARD INVESTMENT

Business support session – was run by D2N2 Growth Hub, and facilitated by our Economic Growth and Regeneration team to provide support to local businesses. In this quarter, there was 6 businesses who received this opportunity for support.

Funding bids – the Economic Growth team submitted 5 funding bids to D2N2 for a total of £7.5m. We are waiting to hear back about whether we have been successful. The Strategic Housing team have also submitted a bid to the Local Government Association for specialist advice and funding to deliver housing schemes.

Sustainable Environment

PROVIDE AN ATTRACTIVE AND SUSTAINABLE LOCAL ENVIRONMENT THAT LOCAL PEOPLE CAN ENJOY

Green Flag Awards – our Parks and Street Care team were awarded Green Flag status on Arnot Hill Park, Burton Road Jubilee Park and Gedling Country Park. This national award is recognition of parks that are managed to a consistent high standard and recognition of the value to the whole community. These parks have specific management plans in place with annual projects involving the community volunteers.

Opening of new Green Space and Play Area at Haywood Road, Mapperley - Following a successful joint bid by the Council and the Haywood Road Community Association, FCC Communities Foundation Ltd (a not-for-profit business that awards grants for community, conservation and heritage projects), work began on a new £140,000 park and play area on Haywood Road in Mapperley. The park includes a rope pyramid, seesaws, slide, roundabout, balance beams, swings, picnic tables, benches and a table tennis area. The Play area installation was complete and opened to the public in July 2019 and offers a great Green Space for local people, especially children, in which to enjoy themselves.

CONSERVE, ENHANCE, PROMOTE AND CELEBRATE OUR HERITAGE

Thomas Hawksley Memorial - A memorial to the 19th century water engineer Thomas Hawksley has been commissioned and is being produced by local artist Richard Janes, who has delivered workshops with Arnbrook Primary School to inform the final design. The memorial will be installed in Arnot Hill Park in October 2019.

‘Routes to Roots’ – Handmade Theatre at Gedling County Park - As part of plans to develop a piece of theatre about the history of Gedling Country Park, Handmade Theatre delivered two days of activities for families over the school summer holidays. They offered willow craft activities and performance and story trails around the park sharing information about the history and heritage of the park and wider local area. The evaluation of this activity will contribute towards a Heritage Grant application and feedback was received from 120 participants.

PROMOTE AND PROTECT THE ENVIRONMENT BY MINIMISING POLLUTION AND WASTE

Launch of Employee Green Champion Scheme – to coincide with national recycling week, Gedling Borough Council launched a new scheme that aims to make a real change within our council. The Green Champion scheme wants to create change with a dedicated task force of staff from across the organisation who are determined to deliver energy efficiency and waste reductions. The scheme was the idea of one of our Customer Services advisors who made the suggestion to Senior Leadership Team. They subsequently agreed that she could lead the campaign. She said: "This campaign isn't about making our lives impossible, it's about making us realise just how much throwaway plastic is part of our everyday life, how much energy is wasted on electrical items being left on standby, and most importantly, how small, easy lifestyle shifts can drastically reduce these."

Healthy Lifestyles

IMPROVE HEALTH AND WELLBEING AND REDUCE HEALTH INEQUALITIES

Planning and Health workshop – internal training event for officers on how planning can help to create a healthy environment.

Housing to Health, Hospital Prevention and Discharge Project – this project has been shortlisted with 2 other councils for the Chartered Institute of Environmental Health – Environmental Health Project of the Year 2019. In the past 12 months the project has received over 90 referrals. The scheme was established to reduce bed-blocking and avoidable admissions caused by unsafe or unsuitable housing and to support homeless patients. A core ambition is to improve health and wellbeing. The Council's Health & Housing Co-ordinators are a central point of contact bringing together housing, health and social care services and other partners to resolve housing issues that delay hospital discharge or contributes to repeated or avoidable admissions and re-admissions.

Health & Wellbeing Plan - The quarterly meeting to report progress to the Gedling Health and Wellbeing Delivery Group was held in September and included a range of agenda items that feed directly into the outcomes of the plan. Examples included:

- An update on the Nottingham and Nottinghamshire Integrated Care System and specifically data produced for the local Primary Care Networks.
- An update on the new Public Health Commissioned Integrated Wellbeing Service.
- The Children and Young People's mental health trailblazer project taking place in selected schools within the Gedling area.
- The next steps for social prescribing in Gedling.

SUPPORT PHYSICALLY ACTIVE LIFESTYLES

Redhill Gym Refurbishment - A £74K refurbishment of Redhill gym took place in August which has seen new equipment, specialist flooring, decoration and lighting and continues to support healthy lifestyles commitment ensuring accessible facilities for all. The site is currently running a 2 week free DNA membership promotion which runs until the end of October.

Boditrax – Two new Boditrax machines were purchased for Carlton Forum and Redhill Leisure Centres. Use of these machines is included in the DNA membership and provides users with over 20 key body statistics including body fat, muscle, metabolic rate, hydration levels etc. this key interaction with the DNA member enables the member of the fitness team to signpost the member to activities to ensure they get value for money from their fitness membership. This new member benefit will help sell memberships and also retain existing members.

Calverton Pool Hall - The pool at Calverton closed for 5 weeks over summer holidays to allow for the removal of asbestos from the pool hall ceiling, which created an opportunity to redecorate the area at the same time. The pool re-opened on Friday, 30th August (1 day earlier than planned) and ran a free "Swim 4 All" session on the 30th to celebrate the early opening, which was well attended.

SPRIING Project - The SPRIING project continues to signpost Gedling residents into a range of community based activities to reduce loneliness and social isolation. Some of these activities include physical activities such as walking groups and exercise referral. Work has commenced with the Leisure Centre to review the marketing and promotion of health based classes such as Heartbeats, Strokability, Falls prevention and DNA health. These sessions will be embedded into the SPRIING pathway and the new and emerging Link Worker referral process.

Improver Running Programme - Another successful summer Improver Running programme funded by the Council has taken place over the summer, with an average of 25 participants of all abilities attending each session. In total 116 people participated in these sessions which took place at Carlton-le-Willows Academy. The group are now looking for winter venues to continue the sessions if feasible. Feedback from one participant: "The sessions ran from Carlton Le Willows have been excellent; the sessions have been well structured and suited to all abilities. Our coach has been fantastic and provides just the right amount of motivation to get the group through the session. This year hasn't been the best for me due to illness and injury, the sessions have structured enough to allow me to participate and improve over the summer months."

INCREASE RECREATIONAL ACTIVITIES AND USERS TO PARKS AND OPEN SPACES

Repair to Arnot Hill Park Play Area – Following an act of vandalism that caused £32,000 worth of damage to play-equipment, which was damaged beyond repair, at the play area at Arnot Hill Park. PASC Services arranged for a replacement Tower and Slide unit to replace the burnt out one that had to be removed due to fire damage. The replacement unit is similar to the previous one, but fabricated from steel which will make it more robust and prevent such acts of vandalism in the future. The new tower and slide unit was reopened to the public for local children to use in July 2019.

Local Football Facilities Plan - The final version of the Local Football Facilities Plan for Gedling was produced in June 2019. Since the plan was produced work on the following projects have commenced. Football Foundation funding has now been secured for a new 3G facility and changing rooms at Carlton-le-Willows Academy supported by £300,000 match funding from the Council. This project is due for completion early 2020.

Lambley Lane Recreation Ground - Community Relations Service Area is compiling a further funding bid of £80,000 for improved facilities at Lambley Lane Recreation Ground. Match funding for this project has been approved from the local Community Infrastructure Levy non-parish contributions.

REDUCE LEVELS OF LONELINESS AND ISOLATION

Grant support for local groups through the SPRIING Scheme - Grants of £250 have been awarded to the Netherfield Allotment project and the Friends for Life Aye up Mi Duck dementia support group. SPRIING is a social prescribing scheme for the Gedling area supporting older people.

SPRIING Link Sessions - A series of SPRIING link sessions between local group volunteers and SPRIING clients are being delivered. These offer information about local services, community connectivity and social opportunities for attendees. SPRIING is a social prescribing scheme for the Gedling area supporting older people.

New social prescribing system for South Nottinghamshire - The social prescribing system for the South Nottinghamshire Integrated Care Provider (ICP) has been designed and is currently being implemented. This includes Link Workers assigned to each of the four new Primary Care Networks (PCNs) covering the Gedling area. Additional funding has been agreed by the Integrated Care System (ICS) to support the development of community infrastructure across the wider social prescribing system. GBC has been awarded £35,000 to host a temporary Community Development Worker post that will work across the South Nottinghamshire Locality alongside Link Workers, other districts and an organisation commissioned to develop Co-production forums in each district area.

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Report to: Overview and Scrutiny Committee

Subject: Review of Compliments and Complaints received by the Council, and the Annual Review Letter 2019 from the Local Government Ombudsman.

Date: 20 January 2020

Author: Democratic Services Officer

PURPOSE OF THE REPORT

To inform Members of the receipt of the Annual Complaints Review letter from the Office of the Local Government and Social Care Ombudsman, and compliments and complaints dealt with by the internal Complaints Procedure during the year 2018 – 19.

RECOMMENDATION

The Overview and Scrutiny Committee is recommended to:

- Consider, ask questions and comment on the information provided.

1. BACKGROUND

Rosie Caddy, Service Manager, Customer Services and Communications is attending the Committee to discuss:

- the Ombudsman's Annual review letter which includes the number complaints and enquiries relating to this authority received by the Ombudsman in 2018-19; and
- analysis of the complaints received, and dealt with, by the Council's internal complaints procedure during the year 2018-19.

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Report to: Overview and Scrutiny Committee

Subject: Scrutiny Work Programme

Date: January 20 2020

Author: Democratic Services Officer

1. PURPOSE OF THE REPORT

To provide an update on information requested at the September committee and the 2019/20 programme of scrutiny reviews.

RECOMMENDATION

The Overview and Scrutiny Committee is recommended to:

- Consider and comment on the information updates and decide if further information is required
- Discuss the progress of the scrutiny working groups
- Consider including flooding in the work programme forward plan
- Note the work programme forward plan.

2. INFORMATION REQUESTED AT THE SEPTEMBER COMMITTEE

I. FLY TIPPING AND USE OF COVER CCTV AT GRAVELLY HOLLOWS

27 logged fly tip jobs + 3 jobs put on as fly tipping regarding animal waste in the woods. Land owner paid for removal and disposal also 2 burnt out vehicles, one in the woods (forestry) and one on farmers land (private). January 2019 until December 2019

One camera (police camera) on Gravelly from 21st Nov through to 25th Nov. Nothing seen. Struggled to find a good position for the cameras due to conditions. Areas in question are to open to put cameras up. They could be easily seen and possibly stolen so nothing planned at the moment for installing any more.

Kevin Nealon,
Community Protection and Pollution Control Manager,
Public Protection Service

Gravelly hollow is a hot spot area for fly tipping of which we try to carry out regular daily patrols.

There has not been anything major along here for a few weeks. If we find anything on the road while on patrol we will check it out to see if there is any evidence we can use. We will then pass it onto PASC to arrange for it to be cleared. If there is anything dumped in the woods or off the highway then we will pass it onto the Forestry Commission to remove as this is their responsibility to get it removed.

I have put up a camera a few weeks ago over a weekend period and did not spot anything of any consequence. Because of the time of year we are at we will be struggling to put any cameras up at the moment as they could be easily spotted by either fly tippers or innocent walkers.

John Murphy
Senior Neighbourhood Warden
Public Protection Service

II. GEDLING HOMES

Members asked for information regarding the replacement of homes under the Gedling Homes 'Right to Buy' scheme.

As part of the VRTB scheme, properties sold during the pilot are to be replaced on a one for one basis. Gedling Homes is currently looking for development opportunities to achieve this and the pilot guidance allows up to 3 years for replacement units to be delivered.

Mike Murphy
Assistant Director of Income and Leasehold

III. REPORTS AND NOTICES

At the last committee there was a discussion regarding one of the contracts in the Reports and Notices report. Additional information relating to this contract was circulated. Should members require additional information regarding any of the items in the Reports and Notices Report the Democratic Services Officer will have a copy of the full report available for members at the committee. If members require additional information this will be obtained and circulated to committee members after the meeting.

3. SCRUTINY WORKING GROUPS

Executive-Scrutiny protocol.

Working group members: Councillors Clunie, Paling, Lawrence and Boyle

A draft protocol has been developed and this will be available for members at the next meeting of the committee.

Economic Development

Working group members: Councillors Clunie Boyle, Ellis, S Smith, M Smith.

Members are considering what additional economic and social benefits need to be taken into consideration when purchasing land or property under Strand 3 of the Commercial Property Strategy. Currently using a range of data, they are considering three hypothetical sites to assist them when developing criteria

Housing Allocations Policy

The Council has been leading on the refresh of the South Nottinghamshire Homelessness and Rough Sleeping Strategy covering Broxtowe, Gedling and Rushcliffe. In addition it will shortly be undertaking a full 12 week consultation on its Housing Allocation Policy which sets out the rules for how we allocate social housing,. A date for the start of the consultation has yet to be confirmed.

Councillors S Smith, Hope and Paling have agreed to be part of the working group and members are invited to be included in this piece of work.

Flooding

In response to the recent problems some areas of the borough have experienced due to flooding, members may want to consider if this is an issue they would like to include in the future work programme. This could involve contacting relevant officers to find out what plans are in place to mitigate future flooding risk, examining local and national plans and strategies that underpin flooding responses and assessing what assistance is available for residents affected by flooding.

4. SCRUTINY IN COMMITTEE

At the Overview and Scrutiny Committee on July 15th, members agreed to continue with a programme of attendance by Portfolio Holders and relevant officers at committee. Areas of performance within each portfolio for examination will be identified, and questions for Portfolio Holders submitted in advance of each meeting, however 'ad hoc' questions may be put forward at the meeting itself. Non-executive members will also be invited to submit questions for the Portfolio Holder.

The programme for 2019/20 is below:

January 20th	Councillor V McCrossen and Gregory
March 9th	Councillors Hollingsworth and P Barnes
April 27th	Councillors Clarke and Payne

The scrutiny work programme is attached at **Appendix 1**.

A copy of the Forward Plan which sets out details of key and non-key decisions which the Cabinet, individual portfolio holders or officers expect to take during the next four month period is attached at **Appendix 2**. A key decision is one that has financial implication over £500,000 or one that affects two or more wards. This is included to make members aware of planned decisions and to

assist them to consider if there are any decisions about which they may want further information.

APPENDICES

Appendix 1: Overview and Scrutiny work programme

Appendix 2: Forward Plan

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Overview and Scrutiny Committee work programme 2019/20					
	Programme of Portfolio Holding to account	Performance review	Reports/items at committee	Current reviews	Responses to scrutiny reviews
July 15		Quarter 4 data	Work programming.		
September 30	Councillor Wheeler Housing, Health and Wellbeing	Quarter 1 Performance	Annual Report Update shop radios	Exec Scrutiny Protocol Econ Development, Social and economic reasons to intervene	
November 11	Councillor Ellis Public Protection		C&D Scrutiny	As above	Response to Household Refuse Recycling Report
January 20	Councillor McCrossen Young People and Equalities Councillor Gregory Community Development	Quarter 2 Performance	Complaints	As above Housing Allocations Policy	
March 9	Councillor Hollingsworth Councillor P Barnes	Quarter 3 Performance			
27 th April	Councillor Clarke Councillor Payne				
Carried forward from 2018/19			Update domestic violence data Procurement processes and local businesses.		

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FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 OCTOBER 2019 TO 31 JANUARY 2020

This Forward Plan sets out the details of the key and non-key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period.

The current members of the Executive Cabinet are:

Councillor John Clarke – Leader of the Council

Councillor Michael Payne – Deputy Leader and Portfolio Holder for Resources and Reputation

Councillor Peter Barnes – Portfolio Holder for Environment

Councillor David Ellis – Portfolio Holder for Public Protection

Councillor Gary Gregory – Portfolio Holder for Community Development

Councillor Jenny Hollingsworth – Portfolio Holder for Growth and Regeneration

Councillor Viv McCrossen – Portfolio Holder for Young People and Equalities

Councillor Henry Wheeler – Portfolio Holder for Health and Wellbeing.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Portfolio	Open / Exempt (and reason if the decision is to be taken in private) Is this a Key Decision?
Quarterly (Q2) Budget Monitoring and Virement Report To update members on financial performance for the 2nd quarter of the 2019/20 year.	7 Nov 2019 Cabinet	Alison Ball, Service Manager Finance	Officer Report	Portfolio Holder for Growth and Regeneration	Open Yes
Prudential Code Indicator Monitoring 2019/20 and Quarterly Treasury Activity Report for Quarter ended 30 September 2019 To inform Members of the performance monitoring of the 2019/20 Prudential Code Indicators, and to advise Members of the quarterly treasury activity as required by the Treasury Management Strategy.	7 Nov 2019 Cabinet 20 Nov 2019 Council	Sue Healey, Principal Accountant	Officer Report	Portfolio Holder for Resources and Reputation	Open No
Gedling Plan Quarter 2 Performance Report To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2019/2020 Gedling Plan for the most recent quarter	7 Nov 2019 Cabinet	Alan Green, Performance and Project Officer	Officer Report	Leader of the Council	Open No
Draft Sport and Physical Activity Strategy To receive the draft sport and physical activity strategy.	7 Nov 2019 Cabinet	Debbie Roberts, Project Manager	Officer Report	Portfolio Holder for Housing, Health and Wellbeing	Open Yes
Adoption of the Sport and Physical Activity Strategy To agree the final sport and physical activity strategy	12 Dec 2019 Cabinet	Debbie Roberts, Project Manager	Officer Report	Portfolio Holder for Housing, Health and Wellbeing	Open Yes
Willow Farm Development Brief June 2019 For Cabinet to approve a development brief for land at Willow Farm.	12 Dec 2019 Cabinet	Graeme Foster, Principal Planning Officer	Officer Report	Portfolio Holder for Growth and Regeneration	Open Yes

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Portfolio	Public / Exempt (and reason if the decision is to be taken in private) Is this a key decision?
Quarterly (Q3) Budget Monitoring and Virement Report To update members on financial performance information for the 3rd quarter of the 2019/20 year.	30 Jan 2020 Cabinet	Alison Ball, Service Manager Finance	Officer Report	Portfolio Holder for Resources and Reputation	Open Yes
Gedling Plan Quarter 3 Performance Report To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2019/2020 Gedling Plan for the most recent quarter	30 Jan 2020 Cabinet	Alan Green, Performance and Project Officer	Officer Report	Leader of the Council	Open No
Gedling Plan 2020/21 (including General Fund Revenue Budget) To approve the priorities, objectives and top actions for the Council for the forthcoming year with the associated revenue budget.	13 Feb 2020 Cabinet 5 Mar 2020 Council	Alison Ball, Service Manager Finance	Officer Report	Portfolio Holder for Resources and Reputation	Open Yes
Capital Programme and Capital Investment Strategy To approve the capital investment strategy and capital spending programme for the next financial year.	13 Feb 2020 Cabinet 5 Mar 2020 Council	Alison Ball, Service Manager Finance	Officer Report	Portfolio Holder for Resources and Reputation	Open Yes

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Reports and Notices received by the Chair of Overview and Scrutiny Committee as required under the Constitution or Law.

1. Items referred to the Chair of Overview and Scrutiny Committee under Contract Standing orders and Standing orders for dealing with Land

Notification of decision to dispose of land or property other than the sale of council houses to sitting tenants pursuant to the right to buy.

- Sale of ground floor lock up shop and self-contained flat above. The property is currently let and the tenant expressed an interest in buying the property. The Council's Service Manager for Property has assessed this offer and has confirmed this is above the market value. The property is held as an Investment Asset and does not directly support the operation of Council services.

Please note that the above list may not be exhaustive; items may be referred at short notice to the Chair of Overview and Scrutiny Committee.

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